

Submitted March 23, 2016
Approved as of
Date March 23, 2016

**MINUTES OF THE ROCKVILLE PLANNING COMMISSION
MEETING NO. 01-2016
Wednesday, January 13, 2016**

The City of Rockville Planning Commission convened in regular session in the
Mayor and Council Chambers at 7:00 p.m.
Wednesday, January 13, 2016

PRESENT

Charles Littlefield, Chair
Anne Goodman Jack Leiderman
Don Hadley Gail Sherman
David Hill John Tyner, II

Present: Andrew Gunning, Deputy Director
Cynthia Walters, Deputy City Attorney
Eliot Schaefer, Assistant City Attorney
Margaret Hall, Senior Planner
Bobby Ray, Planning Manager
David Levy, Chief, Long Range Planning
Cindy Kebba, Principal Planner

I. COMMISSION ITEM – Election of a Chair for 2016

Commissioner Leiderman moved, seconded by Commissioner Tyner, to nominate Commissioner Littlefield for the Planning Commission Chair in 2016. The motion passed, 7-0.

II. REVIEW AND ACTION - Final Record Plat, PLT 2016-00545, Four Research Place, LLC (c/o Washington Property Management LLC) - for the resubdivision of part of an existing lot into two record lots at 4 Research Place. The plat contains a total area of 236,199 square feet.

Margaret Hall presented the staff report and answered questions from the Commission. She conveyed technical corrections to be updated on the plat that was presented.

Erica Leatham, with Ballard and Spahr, spoke on behalf of the applicant and answered questions from the Commission. She indicated that self-storage facilities are being planned for the property.

Commissioner Tyner moved, seconded by Commissioner Hadley, to approve the record plat. A friendly amendment was suggested by Commissioner Hadley, and accepted by Commissioner Tyner, to amplify condition #1 which references the presence of the stormwater easement that will be a legal instrument recorded on the plat. The motion passed, 7-0.

III. COMPREHENSIVE MASTER PLAN – ROCKVILLE’S PIKE NEIGHBORHOOD PLAN

DIRECTION AND POSSIBLE ACTION - Rockville’s Pike Neighborhood Plan - To discuss and approve final changes to the draft plan; provide direction and take action as necessary to approve or transmit a recommended plan to the Mayor and Council.

The Commission discussed numerous issues related to the draft update to the plan and language in the document, and provided direction to staff.

IV. COMMISSION ITEMS

- A. Staff Liaison Report** – Andrew Gunning provided an update regarding the Commission’s next meeting.
- B. Old Business** – none
- C. New Business** – none
- D. Minutes** -

Meeting 18-2015 from October 14, 2015 – The Commission requested revisions that will be made and brought back later for approval.

Meeting 19-2015 from October 28, 2015 – Commissioner Hadley moved, seconded by Commissioner Leiderman, to approve the minutes as submitted. The motion passed 6-0-1 (Commissioner Hill abstained).

Meeting 20-2015 from November 18, 2015 – Commissioner Hadley moved, seconded by Commissioner Hill, to approve the minutes as submitted. The motion passed 6-0-1 (Commissioner Leiderman abstained).

Meeting 21-2015 from December 2, 2015 – Commissioner Hill moved, seconded by Commissioner Leiderman, to approve the minutes with corrections. The motion passed 5-0-2 (Commissioners Littlefield and Sherman abstained).

- E. FYI Correspondence** – none

V. ADJOURN

There being no further business to come before the Planning Commission, the meeting adjourned at 11:05 p.m.

Respectfully Submitted,

Andrew Gunning, Commission Liaison